

## **READ THIS FIRST!**

-Important Information-Before you get started, please read these instructions.



## IMPORTANT: Do NOT connect to Davey Wireless OR public Wi-Fi during setup, as it will cause it to fail.

These are your options for connecting to the internet during setup:

- 1. Plug in with an ethernet cable, giving you a hard-wired connection (Recommended).
- 2. Connect to Davey GUEST Wireless. The password is "davey1880".
- 3. Connect to your home Wi-Fi or your Hotspot (we recommend avoiding the hotspot if possible, due to their unreliable connection, but it can work).

Please be advised: This process may take approximately an hour to complete.

- 1. Unbox the computer, plug in all your cords (power, ethernet, monitors, dock, etc.), then power on the computer.
- 2. The Autopilot process begins. Select your region, connect to a network (<u>NOT</u> Davey Wireless), then sign in. You will have to approve a DUO "Push" when signing in to confirm the device is yours.



Device setup begins. This takes roughly 30 minutes to complete, depending on your connection.



Proceed with instructions on the back of the page.

Once device setup is complete, you will need to login to Windows to continue. After logging in, it should resume setup.

\*Note\* You may need to log in to the VPN if you are outside of a Davey office to continue setup at this point. You can do this by clicking the "sign-in options" button under the login field. Select the FortiClient Logo (Red Shield Icon), and sign in. You will have to approve a DUO Push.



You may see this screen after signing in. The system will restart when complete. Sign into the computer again.

Waiting for AAD Connect sync to happen
Waiting for 700 connect syne to happen
Do not disconnect device from network. If it takes more than 4 hours, contact the Service Desk

Once you're logged in, this window will appear in the corner indicating the setup is continuing in the background and

## you may be required to restart.



## 3. Setup Complete.

You may now login and use the system as normal. Other required apps may continue to install in the background.

If you're searching for an app that is not installed automatically on the system, please check the Self Service Client to see if it's available to install there. You can go to the start menu and type in "Self Service Client" to find it:

	Self-Service Portal	All Install Remove Run	All Applicable	Gallery List Q		
	Welcome to the self-service portal. Approved software may be installed, updated, and/or removed from here.	ľo '		· 🔥 '	NEW	- <b>-</b>
Best match	Catalog	Beyond Trust Jump Client	FortiClient VPN 6.4.9.1797	Google Drive 84.0.11.0	Microsoft Teams 24193.1805.3040.8975	Printer Installer Client
	🛨 Updates					
Self Service Client	History					
400 Арр	Activity	R				
		RingCentral Desktop App				
	Questions? https://help.davey.com					

For issues during setup, please reach out to the Service Desk at <u>help@davey.com</u> or call 330-673-9515 x8555. Knowledge Base articles available at <u>help.davey.com</u>.