

SAP S/4HANA 2023 Release



Objectives

Personalize

- Personalize the **Navigation Bar**

Set Up

- Set up the new **My Home** page

Discuss

- Discuss the **System Information Bar**

Navigate

- Navigate **Contextual Help**

Review

- Review **Report** Enhancements

Current Home Page vs New Home Page

Home

My Home

Recently Added Apps

DRG Customer 360° View

Mass Change Partner Function - Project/Sales Order

Sales

QUIPS Quick Project and Sales Order

Project Builder

Create Warranty/Change Order

Display QUIPS App Logs

Margin

Margin Report

Davey Margin Report - Amounts

Davey Margin Report - Hours

Standard Cost Project Margin Report - Webi

SAP S4 2020 Release (Current)

Your current home page is customizable and allows you to add tiles and create sections

Your new home page is also customizable while allowing more flexibility as it leverages Spaces and Pages to organize all important information to get your job done faster

Home

To-Dos (4)

Please approve Business Partner Creation request

Medium Priority

Created By: SAP_WFRT

Task created 2 yr. ago

Please approve Business Partner request

Medium Priority

Created By: SAP_WFRT

Task created 2 yr. ago

Pages

My Page

Supplier Account

Account Payable Clerk

Supplier Transactions

Account Payable Clerk

Apps

Project Reporting

Margins

Time Recorder

Insights Tiles (3)

Accounts Payable Overview

Accounts Receivable Overview

Asset Accounting Overview

SAP S4 2023 Release (New)

New Home Page

Allows users to personalize the Navigation Bar by changing the order in which spaces appear or pinning and unpinning spaces

Displays your first 8 configured pages by default. You can add, remove and rearrange pages as needed. Pages are color coded and display the title and subtitle corresponding to the page and space

Favorites:
Add, rearrange and group together by custom name
Most Used: Populated based on most used apps
Recently Used: Populated based on recently used apps

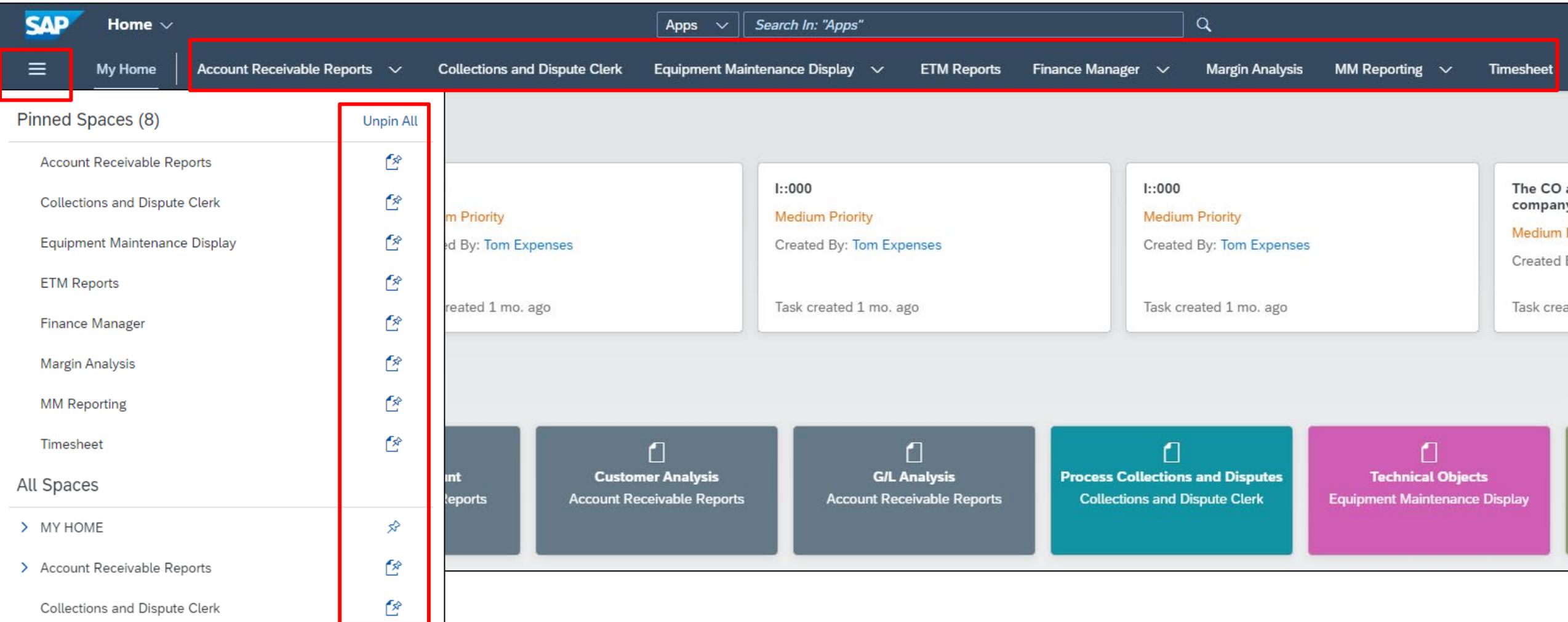
The screenshot shows the SAP Home page interface. At the top, there is a navigation bar with the SAP logo, a 'Home' dropdown, and a search bar labeled 'Search In: "Apps"'. Below the navigation bar, there are several tabs: 'My Home', 'Account Payable Clerk', 'Account Payable Manager', 'Account Payable Reporting', 'Account Receivable Clerk', 'Account Receivable Manager', and 'Account Receivable Reports'. The main content area is divided into several sections: 'To-Dos (4)' with four task cards, 'Pages' with six colored tiles, 'Apps' with three tiles, and 'Insights (9)' with five analytical cards. Callouts point to various elements: the navigation bar, the 'To-Dos' section, the 'Pages' section, the 'Apps' section, and the 'Insights' section.

Displays assigned tasks along with a running total

Add tiles and cards to review analytical content for quick business insights

Navigation Bar

- The Navigation menu provides users access to all assigned spaces
- Allows you to change the order in which spaces appear in the navigation bar using drag and drop
- Select which spaces you want to pin and unpin to the navigation bar



The screenshot displays the SAP navigation interface. At the top, the SAP logo is on the left, followed by a 'Home' dropdown menu. To the right is a search bar labeled 'Search In: "Apps"'. Below this is a horizontal navigation bar containing several application tiles: 'My Home', 'Account Receivable Reports', 'Collections and Dispute Clerk', 'Equipment Maintenance Display', 'ETM Reports', 'Finance Manager', 'Margin Analysis', 'MM Reporting', and 'Timesheet'. A red box highlights the 'Account Receivable Reports' tile and the search bar. On the left side, a navigation menu is open, showing 'Pinned Spaces (8)' and 'All Spaces'. The 'Pinned Spaces' list includes 'Account Receivable Reports', 'Collections and Dispute Clerk', 'Equipment Maintenance Display', 'ETM Reports', 'Finance Manager', 'Margin Analysis', 'MM Reporting', and 'Timesheet'. The 'All Spaces' list includes 'MY HOME', 'Account Receivable Reports', and 'Collections and Dispute Clerk'. A red box highlights the 'Unpin All' button at the top of the 'Pinned Spaces' list and the 'Account Receivable Reports' and 'Collections and Dispute Clerk' items in the 'All Spaces' list. The main content area shows several task cards with 'Medium Priority' status, created by 'Tom Expenses', and a row of application tiles at the bottom, including 'Customer Analysis', 'G/L Analysis', 'Process Collections and Disputes', and 'Technical Objects'.

To-Dos

- The *Refresh* icon updates the section and provides a time stamp when it was last updated
- *Go to All Tasks* and *Show More* options allow you to view details and see all tasks assigned to you
- *My Home Settings* allows you to hide the section or rearrange the sections on your home page

The screenshot displays the SAP user interface. At the top, the SAP logo is on the left, and navigation links for 'Home', 'My Home', 'Account Receivable Reports', 'Collections and Dispute Clerk', 'Equipment Maintenance Display', and 'ETM Reports' are in the center. On the right, there are search, help, notification, and user profile icons. Below the navigation bar, the 'To-Dos (14)' section is highlighted with a red box. A dropdown menu is open, showing four options: 'Refresh' (with a circular arrow icon), 'Go to All Tasks' (with a folder icon), 'Show More' (with a right-pointing arrow icon), and 'My Home Settings' (with a gear icon). To the right of the dropdown, there is a refresh icon and the text '9 sec. ago' and 'Show More'. Below the dropdown, three task cards are visible. Each card shows a timer 'I::000', a 'Medium Priority' status, and 'Created By: Tom Expenses'. The first card also shows 'Task created 1 mo. ago'.

Pages

- The *Manage Pages* option allows users to hide, show or rearrange pages using drag and drop functionality
- *My Home Settings* allows you to hide the section or rearrange the sections on your home page

The screenshot displays the 'My Home Settings' configuration page. On the left, a navigation menu includes 'Pages' (with a dropdown arrow), 'Manage Pages' (with a pencil icon), and 'My Home Settings' (with a gear icon). The 'Pages' option is highlighted with a red box. The main content area is titled 'My Home Settings' and contains a 'Pages' section. A note states 'A maximum of 8 pages can be displayed.' Below this is a 'Spaces and Pages' section with a search bar. A list of pages is shown, each with a blue eye icon to its right, indicating visibility status. The eye icons for 'My Home', 'App Support', 'Customer Account', 'Customer Analysis', 'G/L Analysis', 'Process Collections and Disputes', 'Technical Objects', 'Preventative Maintenance', 'Work Execution', and 'Work Analysis' are all highlighted with a red box, suggesting they are currently visible.

Section	Page Name	Visibility Icon
MY HOME	My Home	Visible
	App Support	Visible
Account Receivable Reports	Customer Account	Visible
	Customer Analysis	Visible
	G/L Analysis	Visible
Collections and Dispute Clerk	Process Collections and Disputes	Visible
	Equipment Maintenance Display	Visible
Technical Objects	Technical Objects	Visible
	Preventative Maintenance	Visible
	Work Execution	Visible
Work Analysis	Work Analysis	Visible

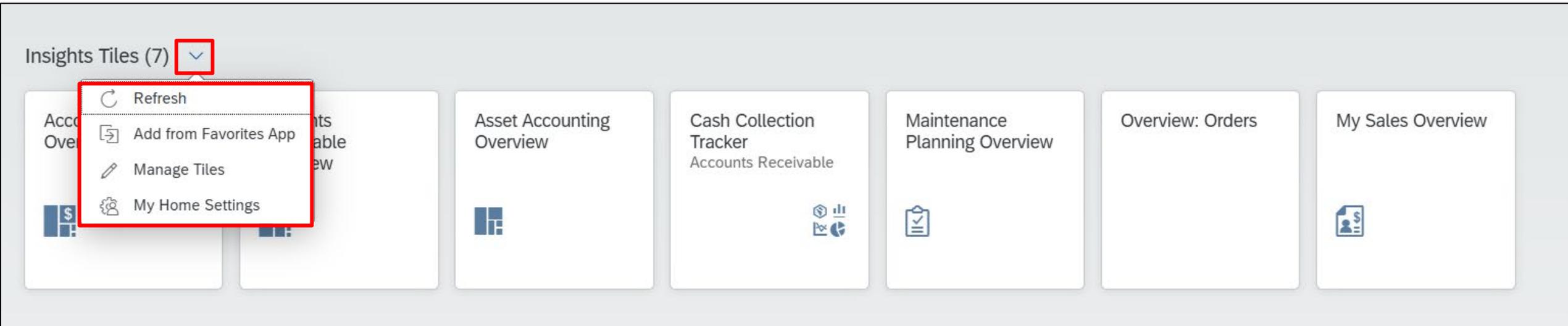
Apps

- Use the *Create Group* and *Add Apps* options to personalize your Favorites tab
- *Add from Insights Tiles* opens App Finder or allows you to add from your Insights Tiles section
- *My Home Settings* allows you to hide the section or rearrange the sections on your home page

The screenshot shows the 'Apps' section of a software interface. At the top left, the word 'Apps' is displayed with a dropdown arrow, which is highlighted with a red box. Below it, there are three tabs: 'Favorites', 'Most Used', and 'Recently Used'. A dropdown menu is open, showing four options: '+ Create Group', 'Add Apps', 'Add from Insights Tiles', and 'My Home Settings'. The main area displays a grid of app tiles. The tiles are arranged in two columns. The first column contains 'Accounts Payable Overview' and 'Display Maintenance Plan'. The second column contains 'Project Reporting' (with a red badge showing '2'), 'Supplier Payment Analysis' (with the subtitle 'Open Payments'), and 'Project Builder'. The third column contains 'Display Item Change Log Supplier' and 'Manage Customer Contacts'. In the top right corner, there is a link labeled 'Add Apps' with a plus icon.

Insights Tiles

- Use the *Refresh* icon if default values have been changed
- *Add from Favorites App* prompts the App Finder to open or allows you to select Favorite apps with dynamic content
- *Manage Tiles* allows you to organize or delete tiles
- *My Home Settings* allows you to hide the section or rearrange the sections on your home page



Insights Cards

- Use the *Refresh* icon if default values have been changed
- Use the *Manage Cards* option to display and organize up to 10 cards
- *Show More* provides a full screen of all your Insights Cards
- *My Home Settings* allows you to hide the section or rearrange the sections on your home page
- Click the 3 dots for additional options within the card itself

Insights Cards (6) 

-  Refresh
-  Manage Cards
-  Show More
-  My Home Settings

Incoming Sales Orders
By Month

Target Deviation

By Net Value



No items available

Incoming Sales Orders
By Month

Target Deviation

By Net Value



No items available

Profit Margin
By Month

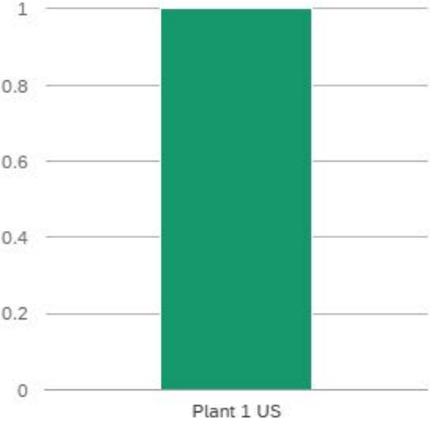


No items available

Backorder Items
By Top 4 Critical Plants

1

Number of Items



Plant	Unconfirmed (No. Of)
Plant 1 US	1

Plant 1 US

-  Delayed (No. Of)
-  Partially Confirmed (No. Of)
-  Unconfirmed (No. Of)

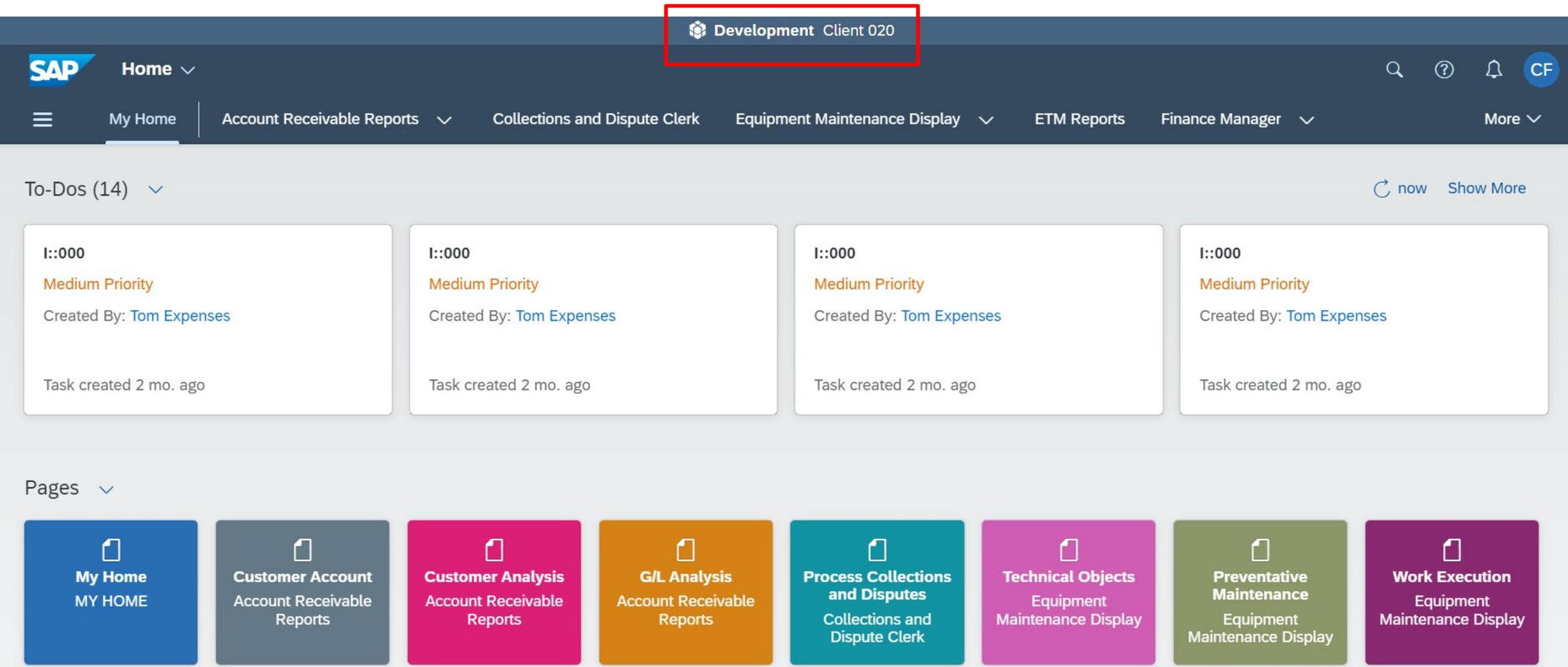
Customer Returns
By Month



No items available

System Information Bar

- Color-coded ribbon displays the system's role, name and client number



The screenshot displays the SAP system information bar and dashboard. The system information bar at the top shows the SAP logo, a 'Home' dropdown, and a ribbon labeled 'Development Client 020' which is highlighted with a red box. Below this is a navigation bar with 'My Home' and several menu items: 'Account Receivable Reports', 'Collections and Dispute Clerk', 'Equipment Maintenance Display', 'ETM Reports', and 'Finance Manager'. The dashboard area features a 'To-Dos (14)' section with four task cards, each showing a medium priority task created by 'Tom Expenses' 2 months ago. At the bottom, there is a 'Pages' section with eight colored buttons for quick access to various reports and displays.

System Information Bar: Development Client 020

Navigation Bar: Home, My Home, Account Receivable Reports, Collections and Dispute Clerk, Equipment Maintenance Display, ETM Reports, Finance Manager, More

To-Dos (14): 4 tasks, Medium Priority, Created By: Tom Expenses, Task created 2 mo. ago

Pages:

- My Home (MY HOME)
- Customer Account (Account Receivable Reports)
- Customer Analysis (Account Receivable Reports)
- G/L Analysis (Account Receivable Reports)
- Process Collections and Disputes (Collections and Dispute Clerk)
- Technical Objects (Equipment Maintenance Display)
- Preventative Maintenance (Equipment Maintenance Display)
- Work Execution (Equipment Maintenance Display)

Contextual Help

- Self-directed learning allows users to explore the interface and take a quick tour of the system
- Select designated sections for interactive tutorials

The screenshot displays the SAP S/4HANA user interface. At the top, the SAP logo and 'Home' are visible. The navigation bar includes 'My Home', 'Account Payable Clerk', 'Account Payable Manager', 'Account Payable Reporting', and 'More'. A red box highlights a question mark icon in the top right corner. Below the navigation bar, there are 'To-Dos (4)' and 'Pages' sections. A modal window titled 'Navigation Bar' is open, providing instructions on how to use the navigation bar. The modal text reads: 'The navigation bar shows you the spaces that are assigned to you. Click on a space name to navigate to the first page in the space or click on the arrow next to it to see all pages in a space. You can define which spaces to show in the navigation and select a sort order. Click on the menu icon to the left and pin or unpin spaces. For more information, see [Spaces and Pages](#) and [Personalizing the Navigation Bar](#).' The 'Navigation Bar' option is highlighted in the right-hand 'Help Topics' sidebar.

Navigation Bar

The navigation bar shows you the spaces that are assigned to you. Click on a space name to navigate to the first page in the space or click on the arrow next to it to see all pages in a space.

You can define which spaces to show in the navigation and select a sort order. Click on the menu icon to the left and pin or unpin spaces.

For more information, see [Spaces and Pages](#) and [Personalizing the Navigation Bar](#).

Reporting

The current S4 system prompts you to click the Navigation Panel button to review the available Dimensions

Project ID	Sales Document Order Value	Earned Value
P.ENV0000191	\$ 18,095.00	\$ 18,859.50
P.ENV0000242	\$ 0.00	\$ 10,181.64
P.ENV0000347	\$ 0.00	\$ 0.00
P.ENV0000354	\$ 26,610.00	\$ 26,340.00
P.ENV0000359	\$ 560,000.00	\$ 560,000.00
P.ENV0000379	\$ 0.00	\$ 0.00
P.ENV0000499	\$ 0.00	\$ 2,319.79
P.ENV0000508	\$ 10,200.00	\$ 8,910.00
P.ENV0000509	\$ 1,566.00	\$ 3,646.00
P.ENV0000510	\$ 2,531.70	\$ 4,986.94
P.ENV0000608	\$ 0.00	\$ 0.00
P.ENV0000708	\$ 0.00	\$ 0.00
P.ENV0000757	\$ 142,500.00	\$ 125,975.00
P.ENV0000758	\$ 16,784.25	\$ 0.00
P.ENV0000771	\$ 0.00	\$ 4,840.00
P.ENV0000801	\$ 11,342.50	\$ 9,500.00
P.ENV0000834	\$ 368,825.00	\$ 368,825.00
P.ENV0000835	\$ 0.00	\$ 0.00
P.ENV0000860	\$ 37,410.00	\$ 34,894.50
P.ENV0000943	\$ 0.00	\$ 0.00
P.ENV0000944	\$ 0.00	\$ 0.00
P.ENV0000945	\$ 0.00	\$ 0.00
P.ENV0000946	\$ 0.00	\$ 0.00
P.ENV0000947	\$ 0.00	\$ 0.00
P.ENV0000948	\$ 0.00	\$ 0.00
P.ENV0000949	\$ 0.00	\$ 0.00

SAP S4 2020 Release (Current)

The Dimensions panel automatically opens in the 2023 Release, allowing you to filter per individual dimension

Hide the Dimensions panel to review the report full screen

Project ID	Sales Document Order Value	Earned Value
P.ENV0001103	\$ 100.00	\$ 0.00
P.ENV0001106	\$ 10.00	\$ 0.00
P.ENV0001108	\$ 100.00	\$ 0.00
P.ENV0002000	\$ 40,000.00	\$ 0.00
P.ENV9000617	\$ 20,001.00	\$ 0.00
P.ENV9000676	\$ 0.00	\$ 0.00
P.ENV9000677	\$ 0.00	\$ 0.00
P.ENV9000678	\$ 0.00	\$ 0.00
P.ENV9000679	\$ 0.00	\$ 0.00
P.ENV9000680	\$ 0.00	\$ 0.00
P.ENV9000681	\$ 0.00	\$ 0.00
P.ENV9000682	\$ 0.00	\$ 0.00
P.ENV9000683	\$ 0.00	\$ 0.00
P.ENV9000684	\$ 0.00	\$ 0.00
P.ENV9000685	\$ 0.00	\$ 0.00
P.ENV9000686	\$ 0.00	\$ 0.00
P.ENV9000687	\$ 0.00	\$ 0.00
P.ENV9000688	\$ 0.00	\$ 0.00
P.ENV9000689	\$ 0.00	\$ 0.00
P.ENV9000690	\$ 0.00	\$ 0.00

SAP S4 2023 Release (New)

Course Summary

After reviewing this course, you should now be able to:

Personalize

- Personalize the **Navigation Bar**

Set Up

- Set up the new **My Home** page

Locate

- Locate the **System Information Bar**

Navigate

- Navigate **Contextual Help**

Review

- Review **Report** Enhancements